



SITS, VADODARA PRESENTS
4- Days Training Course during
07-10 June 2016 on

**“Laboratory Quality Management System
and Internal Audit as per ISO/IEC 17025”**

For personnel involved in the Establishment and Management of Laboratory
Quality Systems, and Internal Audit Program for their Laboratories”



Needs and Benefits: With the globalization, there is a need for maintaining ISO 17025 in the laboratory: as a result, each and every organization need to have personnel who can handle this responsibility in a systematic and a better way to have the smooth running of system and save the time and energy. Considering these facts this programme has been designed

As per announcement by NABL – to attend such program is a mandatory requirement for the Quality Manager – We recommend it for QM and TM both -

- On completion, participants will be able to:
 - a) Establish an internal audit program as required in NABL Criteria.
 - b) Schedule, plan, conduct, report on lab internal audits (including the documentation required)
 - c) Identify effective auditing techniques
 - d) Develop and implement a quality system, compatible with ISO/IEC 17025.

Program Objectives:

- The purpose of this course is to provide participants better understanding of requirements of ISO 17025 and skill aspects of Internal auditing
- Developing and understanding on quality system documentation for the laboratory.
- Management of equipment, calibration, traceability, measurement uncertainty, environment, test methods, test items, safety, quality control, records and reports etc...
- Techniques of conducting internal audit and reporting of the internal audit findings.
- Management review and its contents

Duration & Timings	For 4 days from 9.45AM to 5:30PM Working lunch and beverages shall be served during the program.
Designed for	<ul style="list-style-type: none"> • Quality and Technical Managers • Quality Personnel involved in Laboratory Activity • Management Representatives, Calibration / Testing laboratory staff • Personnel responsible for maintaining and monitoring the records of Laboratory.
Course contents in Brief	<ul style="list-style-type: none"> • Interpretation of various clauses with Exercises • Quality Management System Implementation • Preparing for Quality Manual and exercise on adequacy of quality manual • Techniques of Internal Audit
Course Material	The delegates will receive Specific designed notes in soft or hard formats.
Methodology	Lectures, highly interactive sessions and case studies.
Language	English / Hindi
Certification	The participants are awarded 'Certificate of Participation'
Course Fee	Rs.12500/- per participant for 4 days : Fees are to be paid by DD/cheques payable at Vadodara only in favour of “SITS” Delegate fee is non-refundable. Changes in nominations are acceptable – Fees are on Non Residential Bases. - 10% discount for 3 or more participants

Faculty: Qualified engineer and NABL assessor with more than 15 years of experience and actively involved in the field of calibration and trainings and associated with fully equipped NABL accredited calibration laboratory

For registration /details please contact: **Binal B**
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